INVITATION FOR SEALED BID # 0045292 - THIS IS NOT AN ORDER

VIRGINIA POLYTECHNIC INSTITUTE AND STATE UNIVERSITY INFORMATION TECHNOLOGY ACQUISITIONS (MC 0214) 1700 PRATT DRIVE, ANDREWS INFORMATION SYSTEMS BUILDING BLACKSBURG, VIRGINIA 24060

DATE May 16, 2016	BID RETURN DATE AN June 1, 2016 at 3		BID OPENING DATE AND HOUR June 1, 2016 at 3:00 pm
BIDDERS ADDRESS:		ADDRESS ALL I	NQUIRIES AND CORRESPONDENCE TO:
		Jennifer Crawf	•
		Buyer Specialist,	
		Email Address: jo	crawfrd@vt.edu

COMMODITY: Computer Hardware Maintenance

SPECIAL INSTRUCTIONS

- SEALED BID responses must be submitted on this form together with the attachment(s) provided and signed below.
- 2. **SEALED BID** responses should be returned in a sealed envelope/package attention Jennifer Crawford as the address provided above.
- 3. Bids may be hand delivered to Virginia Polytechnic Institute and State University, Information Technology Acquisitions office (MC 0214), Andrews Information Systems Building, 1700 Pratt Drive, Blacksburg, VA 24060 until the bid return date and hour shown above.
- 4. All inquiries and questions regarding this solicitation must be directed to Jennifer Crawford, VCA, Buyer Specialist, IT Acquisitions via email at jcrawfrd@vt.edu, and are due NLT 2:00 p.m. local time, Friday, May 20. A response via an addendum shall be issued for any such requests deemed to have any bearing on service delivery or cost.
- 5. DELIVERY IS F.O.B. DESTINATION UNLESS OTHERWISE NOTED IN THE BODY OF THE BID.
- 6. Any <u>ADDENDUM</u> issued for this solicitation may be accessed at http://www2.ita.vt.edu/purchasing/index.html. Since a paper copy of the addendum will not be mailed to you, we encourage you to check the web site regularly.
- 7. <u>Bidders are reminded of the fees associated with the eVA Business-To-Government Vendor Registration requirement described herein and at http://www.eva.virginia.gov and submit prices accordingly.</u>

<u>CERTIFICATION</u>: IN ACCORDANCE WITH THIS INVITATION FOR BIDS & SUBJECT TO ALL TERMS & CONDITIONS CONTAINED HEREIN INCLUDING THE GENERAL TERMS AND CONDITIONS SHOWN AT http://www.procurement.vt.edu/html.docs/terms/GTC_BID_01012016.pdf

THE UNDERSIGNED OFFERS AND AGREES TO FURNISH THE GOODS OR SERVICES FOR THE PRICE(S) OFFERED.

THE UNDERSIGNED OFFERS AF	ND AGREES TO F	UKNISH THE	GOODS	OK SEKVIC	ES FOR IF	1E PI	RICE(S) OFFERED.
LEGAL NAME (PRINT) (Company name as it appears with your Federal Taxpayer Number)				FEDERAL TAXPAYER NUMBER (ID#) DELIVERY DATE			DELIVERY DATE
BUSINESS NAME/DBA NAME/TA NAME (If different than the Full Legal Name)				FEDERAL TAXPAYER NUMBER (If different than ID# above)			
BILLING NAME (Company name as it appears on your invoice)			FEDERAL TAXPAYER NUMBER (If different than ID# above)				
PURCHASE ORDER ADDRESS			PAYMENT ADDRESS				
CONTACT NAME/TITLE (PRINT)			SIGNATURE (IN INK) DATE				DATE
E-MAIL ADDRESS	TELEPHONE N	UMBER	TOLL FREE TELEPHONE NUMBER		R	FAX NUMBER	
*BUSINESS CLASSIFICATION	LARGE	☐ SMALL	☐ MIN		NORITY-OWNED		VOMEN-OWNED
*Definitions available at http://www.pro	curement.vt.edu/Ven	dor/class.html. *	Certificat	on assistance	available at h	nttp://v	www.dmbe.virgnia.gov
*Is your Classification certified by the Virginia Department of Small Business an Diversity (SBSD)? ☐ Yes ☐ No				and Supplier If yes, provide Certific		rtification Number:	
Is any member of the firm an employee of YESNO	of the Commonwealth	h of Virginia with	a person	al interest in th	is contract pu	ırsuar	nt to the Code of Virginia?
SIGNATURE (in ink):				DATE:			
Note: This public body does not discrim	inate against faith-bas	sed organizations	in accord	ance with the	Code of Virgini	ia, §2.:	2-4343.1 or against a bidder or

Note: This public body does not discriminate against faith-based organizations in accordance with the Code of Virginia, §2.2-4343.1 or against a bidder or offeror because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment.

VIRGINIA POLYTECHNIC INSTITUTE AND STATE UNIVERSITY INVITATION FOR SEALED BID #0044483

- I. <u>PURPOSE</u>: The purpose of this Invitation for Sealed Bids is to solicit bids from qualified vendors to provide maintenance renewal of hardware and software currently provided by SGI for a one year period.
- II. <u>EVA BUSINESS-TO-GOVERNMENT ELECTRONIC PROCUREMENT SYSTEM</u>: The eVA electronic procurement solution streamlines and automates government purchasing activities within the Commonwealth of Virginia. Virginia Tech, and other state agencies and institutions, have been directed by the Governor to maximize the use of this system in the procurement of goods and services, therefore, requesting that your firm register with eVA. There are registration fees and transaction fees involved with the use of eVA. These fees must be considered in the provision of quotes, bids and price proposals offered to Virginia Tech. Failure to register within the eVA system *may* result in the quote, bid or proposal from your firm being rejected and the award made to another vendor who is registered in the eVA system.

Registration in the eVA system is accomplished on-line. Your firm must provide the necessary information. Please visit the eVA website portal at http://www.eva.virginia.gov/pages/eva-registration-buyer-vendor.htm and register both with eVA and Ariba. This process needs to be completed before Virginia Tech can issue your firm a Purchase Order or contract. If your firm conducts business from multiple geographic locations, please register all appropriate locations. For registration and technical assistance, reference the eVA website at: eVACustomerCare@dgs.virginia.gov, or call 866-289-7367 or 804-371-2525.

III. SCOPE OF Service:

- A. General: The successful Qualified Bidder shall provide the maintenance for the software and hardware as described below.
- B. Specified: The required specifications are detailed in Section VII, Pricing Schedule.
- IV. <u>AWARD</u>: Virginia Tech will make the award on a lump sum basis to the lowest responsive and responsible bidder. Virginia Tech also reserves the right to reject any or all bids, in whole or in part, to waive informalities and to delete items prior to making the award, whenever it is deemed in the sole opinion of Virginia Tech to be in its best interest.
- V. <u>METHOD OF PAYMENT</u>: Virginia Tech will authorize payment to the contractor Net 30 days after each satisfactory delivery of goods and receipt of the contractor's invoice.

Payment can be expedited by using the *Wells One AP Control Payment System*. Virginia Tech strongly encourages participation in this program. Additional information can be found here: http://www.procurement.vt.edu/Vendor/WellsOne.html.

VI. **INVOICES:** Invoices for good or services provided under any purchase order resulting from this solicitation shall be submitted to:

Virginia Polytechnic Institute and State University Accounts Payable North End Center, Suite 3300, Virginia Tech 300 Turner Street, NW Blacksburg, VA 24061

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Year for SN: X0015777; C1103

FullCare Extended Warranty One Year for SN: X0015778: C3108

Chassis

Chassis

FC-FW

\$

\$

\$

\$

23

24

1

1

Line #	Quantity	Item	Description	Unite Price	Total Amount
25	1	FC-EW	FullCare Extended Warranty One Year for SN: X0015779; C3108 Chassis	\$	\$
26	1	FC-EW	FullCare Extended Warranty One Year for SN: X0015780; C3108 Chassis	\$	\$
27	1	FC-EW	FullCare Extended Warranty One Year for SN: X0015781; C3108 Chassis	\$	\$
28	1	FC-EW	FullCare Extended Warranty One Year for SN: X0015782; C3108 Chassis	\$	\$
29	1	FC-EW	FullCare Extended Warranty One Year for SN: X0015783; C3108 Chassis	\$	\$
30	1	FC-EW	FullCare Extended Warranty One Year for SN: X0015784; C1103 Chassis	\$	\$
31	1	FC-EW	FullCare Extended Warranty One Year for SN: X0015785; C1103 Chassis	\$	\$
32	1	SR5-SLS-2SKV-S-1-R	One Year Renewal SLES Standard (9x5), Upgrade Protection	\$	\$
33	1	SR5-SLS-HA-2-1Y-RN	One Year Renewal SUSE High Availability Extension for SLES 11 for x86-64 2 Socket Nodes Only. Order 2 for each HA Pair	\$	\$
34	1	FC-EW	FullCare Extended Warranty One Year for SN: X0015786; C1103 Chassis	\$	\$
35	1	SR5-SLS-2SKV-S-1-R	One Year Renewal SLES Standard (9x5), Upgrade Protection	\$	\$
36	1	SR5-SLS-HA-2-1Y-RN	One Year Renewal SUSE High Availability Extension for SLES 11 for x86-64 2 Socket Nodes Only. Order 2 for Each HA Pair	\$	\$
37	1	FC-EW	FullCare Extended Warranty One Year for SN: X0015787; C3108 Chassis	\$	\$
38	1	SR5-SLS-2SKV-S-1-R	One Year Renewal SLES Standard (9x5), Upgrade Protection	\$	\$
39	1	FC-EW	FullCare Extended Warranty One Year for SN: X0015788; C1103 Chassis	\$	\$
40	1	SR5-SLS-2SKV-S-1-R	One Year Renewal SLES Standard (9x5), Upgrade Protection	\$	\$

VIII. <u>ADDENDUM</u>: Any *Addendum* issued may be accessed at http://www2.ita.vt.edu/purchasing/index.html. Since a paper copy of the addendum will NOT be mailed to you, we encourage you to check this link regularly.

ATTACHMENTS:

A. Terms & Conditions

IX. <u>TERMS AND CONDITIONS</u>: This solicitation and any resulting contracts and or purchase orders shall be governed by the terms and conditions of Attachment A, herein.

ATTACHMENT A TERMS AND CONDITIONS

GENERAL TERMS AND CONDITIONS: See http://www.procurement.vt.edu/html.docs/terms/GTC_BID_01012016.pdf

SPECIAL TERMS AND CONDITIONS:

- 1. **AVAILABILITY OF FUNDS**: It is understood and agreed between the parties herein that Virginia Tech shall be bound hereunder only to the extent of the funds available or which may hereafter become available for the purpose of this agreement
- 2. **CANCELLATION OF CONTRACT**: Virginia Tech reserves the right to cancel and terminate any resulting contract, in part or in whole, without penalty, upon 60 days written notice to the Contractor. In the event the initial contract period is for more than 12 months, either party, without penalty, may terminate the resulting contract after the initial 12 months of the contract period upon 60 days written notice to the other party. Any contract cancellation notice shall not relieve the Contractor of the obligation to deliver and/or perform on all outstanding orders issued prior to the effective date of cancellation.
- 3. **CONTRACT DOCUMENTS**: Any contract resulting from this solicitation shall consist of this IFB, including all modifications thereof, the Contractor's bid all of which shall be referred to collectively as the Contract Documents.
- 4. **BID PRICES**: Bid shall be in the form of a firm unit price for each item during the contract period.
- 5. **COMMUNICATIONS:** Communications regarding this Invitation for Bids (IFB) shall be formal from the date of issue for this IFB, until either a Contractor has been selected or the Information Technology Acquisitions Office rejects all bids. Formal communications will be directed as indicated on page one. Informal communications, including but not limited to requests for information or comments regarding this IFB to any University employee other than the buyer listed on page one of this IFB may result in rejection of the offending Bidder's bid.
- 6. **ADVERTISING:** In the event a contract is awarded for supplies, equipment, or services resulting from this solicitation, no indication of such sales or services to Virginia Tech will be used in product literature or advertising without the prior written consent of Virginia Tech. The Contractor shall not state in any of the advertising or product literature that the Commonwealth of Virginia or any agency or institution of the Commonwealth has purchased or uses its products or services.

TABULATION REPORT

Sealed Bid Number: 0045292

Description: Maintenance Renewal of Hardware/Software currently provided by SGI

Applied Computer Solutions	No Response
Cambridge Computer	No Response
Comnetco Inc	\$234,283.68 – Awarded 06/15/2016
James River Technical	No Response
Silicon Graphics	No Response
VION	No Response